

**South Park Stakeholders Group
Street Operations and Enhancement (SOBO/EBO) Committee Meeting
Wednesday, April 2, 2014, 8:30 AM
1333 S. Hope St, Los Angeles, CA 90015**

Committee Members: Robin Bieker, Richard Wu, Bob Buente, Terry Rubinroit, Matthew Severson

Staff: Jessica Lall, Amanda Irvine, Anna Webb

Guests: Diane Edoyan of CD14, Gary Beneduci of Precision Concrete Cutting

MINUTES:

Bob Buente called the meeting to order at 8:34 AM. There were no public announcements or comments.

<i>Item</i>	<i>Discussion</i>	<i>Action taken?</i>
Public Comment/ Introductions	Meeting called to order. Welcome and introductions.	No action taken
Discussion on sidewalk survey	<p>A complete survey (Binder) on the sidewalks in South Park was completed by Precision Concrete Cutting. This will help facilitate the BID's management of the city's public sidewalk infrastructure within the BID's boundaries. To help BID prioritize what sidewalks to fix first.</p> <p>Survey focuses on 3 sidewalk conditions:</p> <ul style="list-style-type: none"> • Sidewalk condition – measurement of physical distresses such as cracks, heaving, settling and spalled surfaces. • Sidewalk trip hazards – Trip hazards are vertical faces that present the opportunity for the unaware or impaired person. The trip faces that are between 1,2" and 2 ½" are considered more dangerous than large separations. • Curb and gutter condition – Much of the city streets in South Park have curb & gutters. The conditions in close proximity to damaged sidewalks were evaluated and noted by location. The severity of distresses such as cracking, spalling, pop outs, settling, heaving, and pooling were defined and categorized as Curb & Gutter for severe distresses and Replace when recommended to be placed with damaged sidewalk areas. 	No action taken

	<p>Typically, 80% of sidewalk problems are caused by tree roots.</p> <p>Terry: Is there a maximum slope for cutting?</p> <p>Gary: 12 ½% anything 3 inches requires a slope. Trip hazards are cut to a 1 to 12 slope. There are 1850 existing sidewalk hazards in South Park.</p> <p>Terry: Who deals with Tree issues?</p> <p>Jessica: That is a different City dept to deal with in regards to tree issues.</p> <p>Terry: How long will these sidewalk repairs last before trees become a problem again?</p> <p>Gary: City Arborist would have to get involved with tree root pruning. Westwood managed to get some trees removed and we can get great information from Westwood in regards to tree removal.</p> <p>Bob: Can we take the data and look at only the sidewalks that report to be the worst?</p> <p>Gary: Yes, there are different uses for the maps, they can be put in a different format, currently sidewalk problems are labeled according to colors. Red are for the sidewalks that have tree problems and need to be removed and replaced.</p> <p>Terry: Is this survey reflected on all of South Park?</p> <p>Gary: Yes. It will cost approximately \$25 per sq ft to remove and replace sidewalks where a tree is the cause of damage. Summary is based on saw cutting and removal and replace.</p> <p>Jessica: We would like to focus on areas that have the heaviest foot traffic.</p> <p>Diane: The City requires for a replacement tree plus one tree for any tree that is removed. Perhaps since the BID will be doing this in bulk maybe there can be an exemption for the plus one tree that is required. Million Trees program may be a way to get replacement trees to be donated.</p> <p>Bob: Unsure of the cost.</p> <p>Jessica: Today's meeting is not about the cost, but to figure out how we can get this done right. DLINK is working with developers on tree problems. Would like to see in the survey sidewalks that are not damaged due to trees/roots.</p> <p>Gary: Those are identified in Priority 2 of the survey. It is up to the BID to determine which sidewalks are a priority and how to move forward.</p> <p>Diane: Sidewalks are a huge issue in the entire CD14. We have allocated \$250,000 for fixing sidewalks. We would like the BID to give us a list of their top 10 worst sidewalks to be fixed.</p> <p>Amanda: What is the timeline for this allocated money</p>	
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	<p>to be put into use?</p> <p>Diane: There is no timeline yet.</p> <p>Amanda: We can put together a map of what areas/sidewalks we feel are priority.</p> <p>Jessica: We can show developers what need to be done in the areas they are developing in.</p> <p>Gary: This survey was put together the most cost effective way. We are trying to save as much concrete as possible.</p> <p>Terry: Where did CD14 get this money for the motion? How are the numbers put together, allocated?</p> <p>Diane: We contracted out to get these numbers together.</p> <p>CD14 motioned a pilot program and allocated \$250,000 to fix sidewalks in CD14, in which South Park is located.</p>	
Discussion on My Fig street furniture	<p>Projects are still in discussion but moving forward in a positive direction. Capital improvements are where South Park stands to really gain, the include installing trash cans, bike racks and benches. Benches are concrete and not up for discussion. Bike racks and trash cans are being discussed, color needs to be finalized. Silver colored trash cans will be placed on Fig.</p> <p>Jessica: Would like feedback from group, thoughts on color.</p> <p>Bob: Green identifies South Park.</p> <p>Rich: Would like color to stay consistent with South Park logo</p> <p>Terry: Would like to see a flashier color.</p> <p>Amanda: Working on getting the South Park logo on bike racks and trash cans.</p>	Dark green (“ivy”) color is chosen for bike racks and trash cans.
Other Business	<p>BID’s patio furniture is being loaned out to the district.</p> <p>We are trying to put the KIOSK out in the District where there is most foot traffic. Should anyone have events or ideas and/or would like the KIOSK at their building for an event, please contact Anna Webb.</p> <p>Mobile app is up and running. It’s mostly a tool for maintenance. Security requests should still be called in.</p> <p>Bob: How is the guard tour coming along?</p> <p>Jessica: We will be able to generate reports beginning next week.</p>	No action taken
Next Meeting	June 4, 2014	

Meeting adjourned at 9:50 AM

Next Steps:

- **South Park Staff Will**
 - **Get a copy of sidewalk survey to CD14 and Public Works Commission.**
 - **Analyze sidewalk report and create prioritized list of locations.**
 - **Create a map of sidewalk issues and developments that will be updating their adjacent sidewalk.**
 - **Move forward with dark green trash cans and bike racks on 11th ST in MyFig project area, and work to get SP logo on them.**
 - **Continue to report on new Guard Tour system.**

Minutes taken by Anna Webb, SPBID Office Manager